



PERSONAL PROPERTY ASSESSMENT AMENDMENT FORM

Please mail this form and all correspondence to:

THOMAS J. CAPELLA
ASSESSOR, JEFFERSON PARISH
200 DERBIGNY STREET SUITE 1100
GRETNA, LA 70053
ATTN: Marc Burmaster, Deputy Assessor

I operate a business having assets as listed on the attached report. Please correct bill/ notice/ parcel number

_____ in the name of _____ for the year(s) _____.

PRINT NAME OF BUSINESS OWNER OR AUTHORIZED AGENT

SIGNATURE OF BUSINESS OWNER OR AUTHORIZED AGENT

NOTARY PUBLIC

OWNER OR AGENT PHONE NUMBER

Please have the following completed along with this letter:

- 1. HAVE THIS FORM NOTARIZED**
- 2. LAT FORM(S) FILLED OUT, SIGNED AND DATED**

If additional explanation is required please attach a separate letter.

ONCE ALL REQUIREMENTS ARE MET, YOU SHOULD RECEIVE A CORRECTED BILL IN ABOUT 4 - 6 WEEKS

If you have any questions, please contact our Personal Property Department at (504)362-4100.

---FOR OFFICE USE---

DATE SENT:

JPAO EMPLOYEE INITIALS

CURRENT YEAR FILED?

DATE RECEIVED: